

2017 Federal Reserve Bank of St. Louis – Research Division Summer Interns

About the intern program:

The Federal Reserve Bank of St. Louis has a summer internship program that allows you the opportunity to learn about economics in the United States through the perspective of the Federal Reserve System.

The program consists of:

- Direct exposure to bank operations
- Valuable work experience in public service
- Developmental workshops
- Q&A sessions with senior leaders
- Departmental information and networking sessions
- Mentoring program
- Structured capstone experience

There are opportunities for undergraduate students who possess strong interpersonal, analytical, communication, and organizational skills with a solid work ethic and strong motivation to learn.

About the Research Division:

The [Research Division](#) conducts economic research and provides information and economic education services, all of which are used by policymakers, other researchers, teachers, students and the public. The division also supports the St. Louis Fed president in his role as a member of the Federal Open Market Committee.

The Research division's goal is to promote quality economic research, contribute to economic policy discussions, and provide premier information and economic education services to specialists and the general public alike while expanding the frontier of economic knowledge around the globe in the areas of money and banking, macroeconomics, and international and regional economics.

About the available positions:

Internships are available in multiple areas within the Division.

As an [ECONOMIC EDUCATION](#) intern, you will:

- Review online learning modules for ease of use and relevance to audience.
- Work with video closed captioning and website tagging processes.
- Work with staff to produce economic education content.
- Assist staff with summer programs and email outreach for educators.
- Support various website development initiatives.

As a **PUBLICATIONS** intern, you will:

- Categorize our [published content](#) by common theme, for use in identifying and crafting related content for FRED data series and other Research content.
- Organize and tag our published economic content to aid content management.
- Craft summaries of our published work, including possible mini-abstracts for the newsletter and compilations of various content that analyze common topics/themes.
- Give feedback on online content related to ease of use, ease of reading, and relevance to audience.
- Support some steps in the pre-press editorial/production process, especially proofreading.

As an intern in the **RESEARCH ANALYST GROUP**, you will:

- Research data sources and methodologies of macroeconomic data series.
- Compile anecdotal information from business contacts in the 8th district.
- Create charts and tables of economic indicators.
- Conduct statistical and econometric data analysis in programs such as STATA, Matlab, and R.
- Write summary reports on methodology and results.

As the **HISTORICAL ONLINE COLLECTION** intern with prior image editing, library, and bibliographic experience, you will:

- Process a digitization project, including scanning, image editing, and metadata creation.
- Complete an internal project to add to FRASER's efficient and effective operations. Potential projects include:
 - Investigate FRASER collection for images to use for visual marketing.
 - Evaluate and make suggestions to FRASER's existing education page.
 - Identify historical legislation relating to the Federal Reserve, banking, and economics to be added to FRASER.
- Create a [timeline](#) of resources for a topic relevant to FRASER materials.
- Write short articles for [Inside FRASER](#) and [FRED Blog](#) highlighting FRASER content.

As an intern in the **DATADESK** with an understanding of time series metadata components, you will:

- Apply a newly developed metadata schema to [FRED](#) series.
- Evaluate existing series against the source website documentation for further metadata clarification.
- Document metadata changes and process.
- Develop Python scripts for FRED metadata updates.
- Assist standardization of FRED by tagging and categorizing data series.

Qualifications:

- Must have a 3.5+ overall GPA
- Rising college junior or senior
- Candidate for Bachelor's degree in Economics, Business (finance or information systems emphasis), or related field.
- Candidates with a demonstrated interest and strong proficiency in (a) English/journalism/creative writing, (b) computer science, or (c) math/statistics are strongly preferred.
- All positions require excellent Excel, Word, and Adobe Acrobat skills. Other software requirements are noted within the descriptions above.
- Interest in monetary policy, macroeconomics, and macroeconomic and banking data is a must.

To apply:

Complete the online application for the Research intern position at <http://careers.stlouisfed.org/>. To this application, the following documents must be uploaded in PDF or Word format:

- cover letter
- resume
- unofficial transcript
- brief writing sample
- completed summary file (available for download at -----)